How to Edit Group Permissions Within a Project

If a new folder is added to a project, permissions to the folder need to be updated. To update permissions to a folder for groups in a project, follow these instructions:

- 1. In the project, click Info, Groups
- 2. Select the Group and Select the Permissions button

Project Edit Project Info Folders Presets Groups Export Reports ProjectFlow		
Add New Group	Group Name: Applicant	Applicant
Addressing Applicant (+)	Permissions Allow Metadata Edit	Disable Invitation Email
Applicant View Only Building	Review Config Allow Start Quick Review	Disable Workflow List
3. Select the desired Preset label.		

Set Permi	ission Presets								×
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Арриса	int Group					View	Create	Delete	
Manage	e Group Permissions:	Apply Preset	View	Upload	Download	Markups	Markups	Files	
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4. Apply the preset to folder that needs to be changed or updated.

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